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Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Intelligence School

DATE: 21 August 1956

FROM : Chief, Visual Aids Staff

SUBJECT: Weekly Activities Report, 15 - 21 August 1956

I. Progress on Major Training Aids:

- A. Intelligence School, Office of the Chief
 - 1. Compilation of a Visual Aids Brochure in progress
- B. Intelligence B.3
 - 1. The layout for OCR Machine Division display has been approved
- C. Intelligence B.4
 - 1. Two blanket-board charts, "Items Requiring Justification," and, "Services Available Through BSO," are in progress
- D. Intelligence B.5
 - 1. Two view graph charts being reproduced
- E. Language and External Training
 - 1. Layout and compilation of Reader in progress
 - 2. The layout of one chart, "Development of an Area Specialist," is in progress
 - 3. Three maps of the Middle East are in progress
- F. Operations O.13
 - 1. Type specifications for a in progress
- G. Cable Secretariat
 - 1. Spot illustrations for revised handbook sent to customer -- awaiting information on handbook layout

II. Training Aids Completed During Week

- A. Intelligence B.3
 - 1. The repair of ORR display completed
 - 2. Changes on OCI display completed
 - 3. One sign, "Soviet Atomic Energy Film," completed
- B. Intelligence B.4
 - 1. Seven charts for use in lecture room completed (This was originally four charts)
 - 2. Three signs and one poster, both sides, completed for lecture purposes

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25 YEAR RE-REVIEW

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- C. Intelligence B.10
 - 1. Ten cartoon posters for classroom use have been completed
- D. Language and External Training
 - 1. Duplication of color slides completed
 - 2. Two maps requested and issued

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